



Cookie Decorator

About the Role:

Here at A Heidi Cookie, we've created a name for ourselves with beautifully decorated, great-tasting cookies and now we are growing. We are looking for a cookie decorator to join our small but mighty bakery in Chesterland, OH currently located on Patterson's Fruit Farm. Every member of our team works together to ensure our customers only get beautifully decorated, great-tasting cookies! If you are artistic, love decorating cookies, and enjoy working with others come to grow with us!

Summary:

We would like to expand our small team by hiring a cookie decorator to help produce our beautifully decorated cookies. We value all of our team members and to thrive in this role you should also be a team player. We value everyone's success and know that you are only successful when everyone around you works together. We are open to an experienced decorator who would enjoy a part-time position. We are also open to training a new decorator just starting out and enthusiastic to learn. We are flexible to the right candidate who is eager to support an amazing team and has the ability to inspire and support those around them.

Responsibilities:

- Follows detailed instructions and established cookie designs
- Mix frosting colors and bag frosting
- Count and tray cookies
- Decorate cookies
- Receives training and guidance with an open attitude and the expectation that you can comfortably transition to minimal supervision and quicker decorating times.
- Finishes and packages products according to established procedures.
- Lifts and moves cookie bins and trays between decorating station and cookie racks.
- Actively supports a culture of safety that includes, but is not limited to food safety, team safety, and customer safety.
- May be offered the optional opportunity to assist with cookie decorating classes, vendor fairs, or other community events.
- Remains compliant with standard operating procedures and policies.
- Actively participates in, and promotes, an environment that embraces diversity, inclusion, and respect for all team members, customers, vendors, and the community.
- Maintains cleanliness of decorating station, equipment, utensils, and floor (to ensure safety), as well as ensure sanitation regulations are met by following daily checklists.
- Performs housekeeping duties and maintenance functions as needed to maintain shop organization, cleanliness, and safety.

Minimum Qualifications:

- Ability to work up to 32 hours a week. (Typically M-F but flexibility will be required, occasionally on weekends and holidays as determined by customer demand.)
- **Experience Required:** 0 to 6 months.
- **Experience Desired:** Prior experience working in graphic design, bakery, or related experience.
- **Education Required:** No High School diploma is required.
- **Lifting Requirement:** Up to 20 pounds.
- **Additional physical requirements:** Stand, sit and/or bend at a designated work station. Use your hands to repetitively decorate cookies using small utensils for extended periods of time.
- **Age Requirement:** At least 18 years of age.
- Works neatly and collaboratively with others.
- Skilled in communication and time management.
- Ability to plan and execute designs within the standard time period.
- Attention to detail.
- Basic math and computer skills.
- Ability to work in a fast-paced environment.
- Must be well-groomed and adequately tend to personal hygiene.
- Activewear, baggy articles, and wrinkled or dirty clothing will not be tolerated.
- Hair and nails must be clean and neatly maintained according to health codes.
- No facial piercings except small, non-dangling earrings, and no gauges.

More About Us:

A Heidi Cookie is an upbeat, positive work establishment that is committed to quality and our passion for beautifully decorated, fresh-tasting cookies. We are a food business and our kitchen and workspace are unique. We treat our employees with dignity and respect and require the same. We strive to hire like-minded employees and will pay competitively.

You Can Expect:

- On-the-job training.
- Safe work environment.
- Flexible working hours.
- Casual work attire.
- Growth opportunities.

Contact Us:

Phone: 440-667-3553

Email: aheidicookie@gmail.com